ROCKY MOUNTAIN SCHOOL OF EXPEDITIONARY LEARNING
MINUTES OF BOCES MEETING
June 10, 2014
7:00 a.m.

In Attendance:  Kelly Perez, Anne Rowe, Rosann Ward, and David Willman

Participating Electronically:  Kevin Larsen

Staff:  Chad Burns, Julie Stelzer, and Cris Veteto

Anne called the board meeting to order.  She asked the attendees to introduce themselves, and each did so.

Approval of Agenda
Anne asked for a motion to approve the Agenda.  Rosann made a motion to approve the agenda, and David seconded.  The agenda was unanimously approved.

Executive Session
David moved that the board enter Executive Session, C.R.S. § 24-6-402(4)(f)(1) – Matters pertaining to personnel for the Executive Director Evaluation.  The motion was seconded by Rosann, and was unanimously approved.  The board members entered Executive Session.  The regular meeting will resume following its conclusion.

David moved that the board resume the regular BOCES meeting, and Kelly seconded.  The motion was unanimously approved.  The board resumed the regular meeting.

Approval of Minutes
Anne asked if there were any corrections needed to the minutes; there were none.  Kevin made a motion to approve the minutes as presented, and Kelly seconded.  The minutes were unanimously approved.

Executive Director Report
Chad itemized the accomplishments of the RMSEL team this year, sharing them with the BOCES and with the community at large through the communication of the meeting minutes.

• Successful launch of the new RMSEL website.
• Successful launch of My Big Campus – Teacher Website communication tool.
• Registration conducted electronically for the first time.
• Documentation of over 22 classroom learning expeditions in the first trimester and over 50 total expeditions during the course of the school year.
• Creation and implementation of a K-12 Curriculum Map for each content area covering Common Core and Colorado Academic Standards.
• Successful completion of over 24 crew trips ranging from Yellowstone National Park to Costa Rica.
• RMSEL students completed fieldwork connecting members of congress to learning expeditions in the classroom and traveled into the field to conduct scientific research.
• RMSEL students logged thousands of volunteer hours in their service log contained in their portfolios.
• RMSEL met 77.1% of targets on the 2013 School Performance Framework, and is only 2.9% away from accreditation with distinction.
• RMSEL teachers participated in the EL High Quality Work protocol, examining aspects of quality student work products tied to student achievement as part of the Expeditionary Learning credentialing process.
• Over 125 RMSEL students created portfolios and participated in the passage process.
• Sixteen RMSEL graduates were accepted to universities of their choice.  One hundred percent of RMSEL seniors graduated in 2014.
• RMSEL Parent Action Crew for Kids (PACK) raised $92,000 to support student achievement resources at RMSEL.

Chad stated that these are just a few of the many accomplishments this year. He thanks all of RMSEL’s staff, families, and students for another successful school year. He especially thanks the board members for the commitment of the sponsoring districts and each board member in serving RMSEL’s learning community.

Open Forum
There were no guests present for open forum.

Consent Agenda
Item #1 – Personnel Matters: Anne asked if there were any questions regarding the consent agenda, David asked if the Learning Specialist position is a 1.0 FTE, and Julie replied affirmatively. David made a motion to approve the consent agenda, and Kelly seconded. The consent agenda was unanimously approved.

Action Items
2014-2015 Budget Adoption: Julie said that the most substantial change that has taken place since the last meeting is in regard to insurance. A catastrophic insurance policy is purchased for student travel, which is funded from the fieldwork fees parents pay. RMSEL is insured through the Colorado School District Self Insurance Pool. The insurance pool shifted some coverage costs from one area to another; which increases one line item and decreases the other. There has also been an addition of three new vehicles to the auto coverage portion of the policy. Julie made the adjustments that were requested in the previous meeting moving the costs for classroom renovation and parking lot resurfacing, from discretionary fund to line item budgets. Chad said that bids for these projects were a little lower than expected. Julie is estimating approximately $20,000 to roll over from this year’s budget to next year. There is a budget resolution regarding those funds. Anne asked for a motion to adopt the 2014-2015 budget. David made a motion to approve the budget, and Rosann seconded. The budget was unanimously approved.

2013-2014 Budget Carryover Resolution: The resolution in its entirety, as presented to the board, is included below for the record.

ROCKY MOUNTAIN SCHOOL OF EXPEDITIONARY LEARNING
RESOLUTION
BY
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WHEREAS, the sponsoring districts are authorized to enter into this Agreement pursuant to the Boards of Cooperative Services Act of 1965, as amended, C.R.S. 22-5-101, et seq., and C.R.S. 29-1-03;

WHEREAS, the sponsoring districts previously have formed a board of cooperative educational services to establish and operate an expeditionary learning school for the benefit of students residing within the sponsoring districts;

WHEREAS, the sponsoring districts wish to continue the operation of said expeditionary learning school using a school-based governance structure;

WHEREAS, the parties wish to operate the expeditionary learning school within the boundaries of School District No. 1 in the City and County of Denver and to obtain certain facilities and services from said school district while working collaboratively with and providing educational opportunities for students of the other sponsoring districts;

WHEREAS, the BOCES acknowledges that a portion of the prior year ending fund balance is categorized as Assigned per the definition of GASB 54 for budget carryover for use in the subsequent budget year;
RESOLVED, the BOCES authorizes the use of a portion of the 2014-2015 beginning fund balance for the following:

| Implementation of Strategic Plan | $20,000 |

FURTHER RESOLVED, the use of this portion of the beginning fund balance for the purpose set forth above will not lead to an ongoing deficit.

This resolution may be executed in one or more counterparts, all of which taken together shall constitute the same resolution, and when signed by the President of the BOCES may be certified by any proper director of the RMSEL organization.

By their signatures, the undersigned member(s) evidence their approval of the above proceedings as of the date last above written.

Kevin Larsen, Vice President

Anne Rowe, Secretary/Treasurer

Anne asked for a motion to approve the resolution. David moved to approve the resolution, and Rosann approved. The resolution was unanimously approved.

Officer Election: Chad reviewed the officer positions on the BOCES board as follows: Anne is the current Secretary/Treasurer, Kevin is the Vice President, Ulcca was the President. David said he is willing to serve in any officer position needed. He will be on the board for another full term and has the time to invest in RMSEL. Kelly said she is also willing to serve in any officer position needed, as she will be at RMSEL until 2017. Anne is reaching out to her colleagues on the Denver Public School board to recruit one of them to replace her on the BOCES board. If she is unable to do so, she is willing to stay on the BOCES board for another year. Anne does not feel that she should be an officer at this point. Kevin said he is completing his third year on the Douglas County School Board and is uncertain whether he will be remaining on the board. He is working to recruit a DCSD representative to serve on the BOCES board in his place. He is committed to the next school year at RMSEL. Serving as president at DCSD consumes a large amount of his time, so he is happy to allow another board member to assume the role of Vice President. However, he will serve if the board desires him to. Rosann is planning to serve for the school year, but plans to have a staff member taking her spot after this school year. David asked if the commitment to the office of President is desired to be for more than one year; if so, perhaps he should not assume that role since his tenure continues for only one more year. If one year is fine, he is happy to take that role. Kelly said she is happy to serve as Vice President, and if needed, could assume the Presidency the following year. Rosann said she is willing to assume the position of Secretary/Treasurer. Anne thanked David, Kelly and Rosann for stepping forward to assume the officer roles on the BOCES. Anne made a motion that the officer positions be filled as follows: President – David Willman, Vice President – Kelly Perez, Secretary/Treasurer – Rosann Ward. Kevin seconded the motion, and it was unanimously approved.

Discussion Items
There were no items on the agenda for discussion.

Items for Future Agenda
Bylaws & Constitution Revision – August 2014 Workshop Session
Adjournment

Kevin made a motion to adjourn the meeting, and Anne seconded. The meeting was unanimously adjourned.

David Willman, President

Kelly Perez, Vice President