In Attendance: Mike Johnson, Anne-Marie Lemieux, Eric Nelson, Kelly Perez, Rosann Ward, David Willman, and Barbara Yamrick

Staff: Chad Burns, Marci Elder, Julie Stelzer, and Cris Veteto

Kelly welcomed everyone to the meeting and called the board meeting to order.

Approval of Agenda
Kelly asked for a motion to approve the agenda. Eric made a motion to approve the agenda; Mike wants to amend agenda to include discussion regarding the IGA. David seconded. The motion was unanimously approved.

Approval of Minutes
Kelly asked if there were any corrections for the minutes; there were none. David made a motion to approve the minutes and Rosann seconded. The minutes were unanimously approved.

Executive Director Report
Chad said that since the most recent BOCES meeting during the final week of school with students on Tuesday, May 24, 2016, the annual portfolio presentation process has been completed. One hundred twenty five RMSEL students in grade 3, 5, 8, and 10 completed a portfolio this school year and submitted it for reading and further presentation to his/her panel of three professionals consisting of staff members, parents, and/or community members. Each student that successfully completed his/her portfolio was recognized at the annual passage ceremony on Thursday, June 2, 2016.

RMSEL’s annual EL Work Plan Goal and whole staff weekly Professional Development for the 2016-2017 school year centered on the establishment of Core Beliefs, Common Sections, and Differentiated Task Descriptions based on the respective school level of each teacher team. The portfolio was revised to tell the “story of a learner.” This “story” was told through reflections on learning outlined by each section and task description. To accompany each reflection, students included high quality artifacts of work from the school year as evidence to support their claims of mastery or growth in each content area. In addition to content knowledge, students provide syntheses and evidence representing his/her character development, habits of scholarship, membership of crew, and personal statements of development.

Marci Elder is preparing a survey for RMSEL portfolio panelists to provide feedback to the revised portfolio process. At this time, many positive accolades have been given to the process and feedback for further consideration to enhance the experience. Each respondent’s feedback will be reviewed and any additional improvements will be made for the subsequent school year. This process of feedback and revision represents RMSEL’s ongoing pursuit of supporting students in the creation and documentation of high quality work.

In addition to the passage ceremonies, RMSEL hosted the 2016 graduating class of 22 graduates at Bethany Lutheran Church on Thursday, June 2, 2016. Each graduate successfully completed the progressive graduation requirements of transcript course work, a Senior Learning Expedition, and Graduation Portfolio. Each RMSEL graduate is required to be accepted to a college or program for post secondary education and document his/her college acceptance in their portfolio. This graduating class of seniors was accepted to a multitude of colleges, universities, and technical schools. RMSEL is proud to continue to graduate 100% of its students annually. While graduation is important, success at the next level is RMSEL’s ultimate goal. Recently reported by the Colorado Department of Higher Education, 73.9% of 2013 Expeditionary BOCES students are currently enrolled and completing college coursework at an in-state or out-of-state college or university. This ranks RMSEL as the 9th highest school district in the state for student percentage attending college. RMSEL continues to attempt to find mechanisms that track student performance beyond RMSEL and are open to any services that each district may have available.
Finally, as reported on May 24, 2016, one additional teacher is transitioning this school year beyond the percentage reflected over the past three years. The final phases of hiring are taking place, with offers for the 4th/5th Grade Crew Leader and 6th Grade stand-alone Crew Leader being made. Once offers are accepted, an announcement will be made to the community of each teacher’s hire, sharing a brief biography of each professional. Chad hopes to have this process completed no later than Friday, June 17, 2016. RMSEL has highly qualified and talented professionals that have applied to join our team. As always, we understand that transition of staff creates challenge as well as great opportunity for continued professional growth in service of student achievement.

Open Forum
David updated the board regarding board member Janice MacDonald. She is currently undergoing chemotherapy treatments daily for the next five weeks. It is anticipated that she will be available for BOCES meetings beginning in August. Barbara said that she talked to Aurora Public Schools transportation department, and they plan to lease buses...

Consent Agenda
- Item #1 – Personnel Matters
- Item #2 – Resolution for 15% Limit on Non-Appropriated Reserves per 2015-2016 Supplemental Budget
- David made a motion to approve both items on the consent agenda, and Eric seconded. The consent agenda was unanimously approved. The resolution is printed below for the record.

ROCKY MOUNTAIN SCHOOL OF EXPEDITIONARY LEARNING
RESOLUTION
BY
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WHEREAS, the sponsoring districts are authorized to enter into this Agreement pursuant to the Boards of Cooperative Services Act of 1965, as amended, C.R.S. 22-5-101, et seq., and C.R.S. 29-1-203;

WHEREAS, the sponsoring districts previously have formed a board of cooperative educational services to establish and operate an expeditionary learning school for the benefit of students residing within the sponsoring districts;

WHEREAS, the sponsoring districts wish to continue the operation of said expeditionary learning school using a school-based governance structure;

WHEREAS, the parties wish to operate the expeditionary learning school within the boundaries of School District No. 1 in the City and County of Denver and to obtain certain facilities and services from said school district while working collaboratively with and providing educational opportunities for students of the other sponsoring districts;

WHEREAS, the BOCES acknowledges that C.R.S. 22-44-106 (2) states that an operating reserve in the general fund may not exceed 15% of the amount budgeted to the general fund;

RESOLVED, the BOCES authorizes that the General Reserve (10%) and General Contingency (5%) be maintained as follows for the 2015-2016 school year:

| General Reserve (10%) | $445,000 |
| General Contingency (5%) | $223,000 |

FURTHER RESOLVED, the appropriation of these funds for the purpose set forth above will comply with statute thereby reducing the non-appropriated operating reserve (unreserved/undesignated) to less than 15% of the general fund budgeted expenditures.

This resolution may be executed in one or more counterparts, all of which taken together shall constitute the same resolution, and when signed by the President of the BOCES may be certified by any proper director of the RMSEL organization.

By their signatures, the undersigned member(s) evidence their approval of the above proceedings as of June 14, 2016.

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Action Items

- **2016-2017 Budget Adoption** – Julie said that the primary changes to the budget since the last presentation are due to staff changes. Chad asked Julie to note the significant change in discretionary funds, and Julie said that the difference was moved to the hiring budget. Budget is built on enrollment of 390 FTE, but current projection is 400 FTE. Kelly asked for a motion to approve the 2016-2017 budget. Rosann made a motion to approve the budget as presented, and Barbara seconded. The 2016-2017 budget was unanimously approved.

- **2015-2016 Budget Carryover Resolution** – Mike made a motion to approve the 2015-2016 budget carryover resolution, and David seconded. The resolution was unanimously approved. The resolution is printed below for the record.

ROCKY MOUNTAIN SCHOOL OF EXPEDITIONARY LEARNING
RESOLUTION
BY
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WHEREAS, the sponsoring districts are authorized to enter into this Agreement pursuant to the Boards of Cooperative Services Act of 1965, as amended, C.R.S. 22-5-101, et seq., and C.R.S. 29-1-203;

WHEREAS, the sponsoring districts previously have formed a board of cooperative educational services to establish and operate an expeditionary learning school for the benefit of students residing within the sponsoring districts;

WHEREAS, the sponsoring districts wish to continue the operation of said expeditionary learning school using a school-based governance structure;

WHEREAS, the parties wish to operate the expeditionary learning school within the boundaries of School District No. 1 in the City and County of Denver and to obtain certain facilities and services from said school district while working collaboratively with and providing educational opportunities for students of the other sponsoring districts;

WHEREAS, the BOCES acknowledges that a portion of the prior year ending fund balance is categorized as Assigned per the definition of GASB 54 for budget carryover for use in the subsequent budget year;

RESOLVED, the BOCES authorizes the use of a portion of the 2015-2016 beginning fund balance for the following:

- Implementation of Strategic Plan: $50,000
- Construction & Renovation: $50,000

FURTHER RESOLVED, the use of this portion of the beginning fund balance for the purpose set forth above will not lead to an ongoing deficit.

This resolution may be executed in one or more counterparts, all of which taken together shall constitute the same resolution, and when signed by the President of the BOCES may be certified by any proper director of the RMSEL organization.
By their signatures, the undersigned member(s) evidence their approval of the above proceedings as of June 14, 2016.

_____________________________
Kelly Perez, President

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Barbara Yamrick, Vice President

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Rosann Ward, Secretary/Treasurer

- 2016-2017 GASB 54 Resolution – Barbara made a motion to approve the 2016-2017 GASB 54 resolution, and Rosann seconded. The resolution was unanimously approved. The resolution is printed below for the record.

ROCKY MOUNTAIN SCHOOL OF EXPEDITIONARY LEARNING
RESOLUTION
BY
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

WHEREAS, the sponsoring districts are authorized to enter into this Agreement pursuant to the Boards of Cooperative Services Act of 1965, as amended, C.R.S. 22-5-101, et seq., and C.R.S. 29-1-203;

WHEREAS, the sponsoring districts previously have formed a board of cooperative educational services to establish and operate an expeditionary learning school for the benefit of students residing within the sponsoring districts;

WHEREAS, the sponsoring districts wish to continue the operation of said expeditionary learning school using a school-based governance structure;

WHEREAS, the parties wish to operate the expeditionary learning school within the boundaries of School District No. 1 in the City and County of Denver and to obtain certain facilities and services from said school district while working collaboratively with and providing educational opportunities for students of the other sponsoring districts;

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement 54 (GASB 54), a new standard for governmental fund balance reporting and governmental fund type definitions that became effective in governmental fiscal years starting June 30, 2011; and

WHEREAS, the BOCES elects to implement GASB 54 requirements, and to apply such requirements to its financial statements beginning with the 2010-2011 fiscal year; and

WHEREAS, fund balance measures the net financial resources available to finance expenditures for future periods; and

WHEREAS, certain revenue sources have specific limitations on the purpose for which all or a portion of the revenue can be used by the school; and

WHEREAS, for financial statement reporting purposes, the GASB 54 defines:

Nonspendable amounts as those that cannot be spent because amounts are either not in a spendable form, or legally or contractually required to be maintained intact; and

Restricted amounts as those that are constrained to specific purposes by providers through constitutional provisions or enabling legislation; and

Committed amount as those constrained to specific purposes by the board itself; and
Assigned amounts as those the board intends to use for a specific purpose; and

Unassigned amounts as those amounts that are available for any purposes reported only in the general fund; and

WHEREAS, the BOCES delegates to the Executive Director, authority to assign unrestricted fund balance amounts where the school’s intent is for those amounts to be used for specific purposes. This delegation of authority is for the sole purpose of reporting these amounts in the annual financial statements.

RESOLVED, the BOCES, in accordance with the provisions of GASB 54, adopt the following authorization beginning with the 2011-2012 fiscal year to comply with the categorization of fund balance as prescribed by GASB Statement 54 as recommended by the Executive Director:

- The following assets are acknowledged as Nonspendable:
  - Inventories
  - Prepaid Expenses
- The following fund balances are acknowledged as Committed:
  - Capital Campaign
  - PACK Fundraising
- The following fund balances are acknowledged as Assigned:
  - Fieldwork Fees
  - Budget carryovers
  - Athletic Program
  - Drama/Music Program

This resolution may be executed in one or more counterparts, all of which taken together shall constitute the same resolution, and when signed by the President of the BOCES may be certified by any proper director of the RMSEL organization.

By their signatures, the undersigned member(s) evidence their approval of the above proceedings as of the June 14, 2016.

_____________________________
Kelly Perez, President

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Barbara Yamrick, Vice President

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Rosann Ward, Secretary/Treasurer

**Discussion Items**

Mike said DPS is working on a proposed amendment to the IGA that will allow them to appoint a representative to the BOCES who is not a board member within DPS. Mike said he believes RMSEL will be better served by having a staff member on the board who understands the day to day operation of the school. The proposal will be taken to the DPS Board for discussion and approval before being presented to RMSEL. Barbara said that she questions the ability of a staff member to properly represent the entire DPS school board. She asked if this is a resolution that the DPS board has been presented with, Mike said not yet, but it will be. Barbara asked if there is a DPS school board member that would be willing to sit on the RMSEL BOCES, and Mike said he has not found one. She asked if DPS supports the education style that RMSEL offers. Rosann said that she is concerned that if this happens, it will begin an erosion of the board, and believes that because RMSEL is such a different entity than other schools. Julie said she thought that state statute requires that the BOCES board be composed of only elected officials, Mike said he looked at the statute this morning and that is not the case. Mike said once the DPS board presents this as a resolution, it will then be presented to the BOCES for approval. Barbara said that she also has reservations in pursuing this option. Mike said that with DPS having 90,000
students, it is not practical for a board member to sit on every board of every school. Kelly asked if the appointed person would be given the authority to act on behalf of the entire DPS board, Mike said yes. David said that this is not an unprecedented action in the state of Colorado. He would like to have a timeline with drafts, etc. Chad said that the IGA is up for renewal, and will be discussed in the August workshop. David said that although the proposal creates discomfort for the members of this board, he does understand why it is being presented. Mike said that the DPS board has staff representatives meeting with each of their schools; RMSEL does great work but does not require a board member to approve the day to day actions of the school. Barbara said that she is in opposition to this proposal.

**Items for Future Agenda**
The IGA expires June 30, 2017 and will be in discussion during the August BOCES workshop. The finalization process took 6-8 months last time, requiring input from each school board and each superintendent. Julie commented that the dates for the BOCES meetings as listed on this agenda are shown for board approval.

**Adjournment**
Kelly asked for a motion to adjourn the meeting. Eric made a motion to adjourn the regular meeting, and Rosann seconded. The motion to adjourn prior to moving into Executive Session was unanimously approved.

**Executive Session, per § C.R.S. 24-6-402(4)(f)(1) – Matters pertaining to personnel**
Barbara made a motion to adjourn the regular meeting and move into Executive Session, per C.R.S. 24-6-402(4)(f)(1) – Matters pertaining to personnel for the Executive Director Evaluation, and David seconded. The board moved into Executive Session for the completion of the Executive Director evaluation.

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Kelly Perez, President

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Rosann Ward, Secretary/Treasurer